## TOWN OF HEBRON PLANNING COMMISSION MINUTES

## Thursday, February 13th at 7 pm

The meeting was called to order at 7:06 PM by the Chairman, John Holston.

PRESENT:

John Holston, Chairman

Colby Phippin, "Acting" Secretary

Steven Cox, Attorney

Amelia Handy, Vice Chairman

John Parsons

AGENDA – Colby Phippin moved that the Agenda be approved as submitted, seconded by John Parsons, passed unanimously.

MINUTES – Dispense approval of minutes, John Parsons moved that the previous meetings minutes be approved, seconded by Colby Phippin

## **OLD BUSINESS - Landlord Licensing & Livability Code**

- 1. Review the town of Mardelas licensing, and add handrails to their list of requirements.
- 2. Add resident agent?
- 3. Could the owner of the property voluntarily allow access?
- 4. We need to explore the possibility that search warrants may be necessary in some cases.
- 5. How often should we inspect? Every 4 years? Every turn over?
- 6. Add unhealthy conditions to the list of issues.
- 7. Fees: \$100.00 for inspection, \$50 for reinspection, \$50 for application fee per unit per landlord. License fee \$100 per unit annually
- 8. Inspections should occur prior to issuance of first license, at tenant turn over, and every 2 years.
- 9. Add curb appeal ordinances and all others necessary.

## **NEW BUSINESS -**

- 1. Swore in Colby Phippin as secretary
- 2. Nominations: John Holston, Chairman

Amelia Handy, Vice Chairman Colby Phippin, Secretary

3. Possibility of renting out an apartment at 100 Wilson St.

PUBLIC COMMENT - None

**NEXT MEETING - TBD** 

ADJOURNMENT - Motion to adjourn by Colby Phippin, seconded by John Parsons @ 8:24 PM

Submitted by,

Colby Phippin

Oll Rich