

**Commissioners of Hebron
100 North Main Street
Post Office Box 299
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on
Wednesday, May 18, 2022**

Call to Order

The Meeting was called to order at 7:00 p.m. by Commissioner President Colby B. Phippin with Commissioners Amelia A. Handy, Michelle E. Bradley, and David L. Hooper present. Commissioner Chester M. Sebald participated by telephone. The Pledge of Allegiance to the Flag was recited by all who were in attendance.

Agenda

Commissioner Hooper made a Motion to approve the Agenda which was seconded by Commissioner Bradley. The vote was unanimous and the Chair voted Aye.

Minutes

The Minutes of the May 4, 2022 meeting were reviewed. Commissioner Bradley made a Motion to approve the Minutes which was seconded by Commissioner Hooper. The vote was unanimous and the Chair voted Aye.

Police Report

Deputy Handy was not present. Commissioner President Phippin gave the Police Report.

Building Permits

Building Permit #1303 was for David Carter at 103 West Lillian Street for a shed. After some discussion, Commissioner Hooper made a Motion to approve the Permit that was seconded by Commissioner Bradley. The vote was unanimous and the Chair voted Aye.

Building Permit #1304 was for Mark Shores at 165 Chapel Branch Drive for a deck/screened porch. After some discussion, Commissioner Hooper made a Motion to approve

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the Permit that was seconded by Commissioner Bradley. The vote was unanimous and the Chair voted Aye.

Old Business

1. Adoption of Wicomico County Hazard Mitigation & Resilience Plan

The Wicomico County Hazard Mitigation & Resilience Plan was not considered so that the Commissioners could read and review the actual text of the Plan. Town Attorney Steve Cox advised that if anyone wanted the actual text, they could have a thumb drive that has it. Commissioner Bradley had asked previously and was given a thumb drive with the complete text.

2. Code Enforcement Letter Response

There was a review of the Town Attorney's draft letter to Mike Pruitt regarding his property at 107 Barbara Avenue. There was a discussion of whom would be the Municipal Inspector for the possible various code violations until someone was hired to do it. A Motion was made by Commissioner Hooper to have Commissioner President Phippin act as the Municipal Inspector until further notice. Commissioner Bradley seconded the Motion. The vote was unanimous and the Chair voted Aye.

3. Update on Public Works – Clyde Church

Clyde Church advised the Commissioners of the progress on the Bypass. TK Construction gave a quote for \$30,315.00 to install the By-Pass and hookup the temporary tank, which is due to be delivered by Friday, May 20, 2022. Southern Corrosion has to have an MDE Permit before they can enter the current tank. Town Clerk Melinda J. Stafford is working diligently with MDE to move the permitting process forward. The Commissioners discussed having a public hearing on June 2 or 3, 2022 at the Fire Department or at the Lions' Club.

4. Discussion about Utilities – Town Clerk

There was a discussion of potentially increasing the water/sewer bills. The increase may be necessary due to the Water Tower renovation, the new Water Tower, the upcoming trash bidding, and the upgrading of the waste water plant to a Grade 3 Plant. The discussion was as follows:

- 1% increase would raise \$3,500
- 3% increase would raise \$10,650
- 6% increase would raise \$21,300

The issue of late fees was also discussed. It was noted that Fruitland charges \$50 to turn off the water and an additional \$50 to turn it back on. It was pointed out that there are a lot of late payments and several of them are the same people who do it more than once. After some discussion, Commissioner Hooper made a Motion that when there is a duplex with one (1) water

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and sewer line going into and coming out of the duplex, and one (1) of the residents in that duplex makes a partial payment, that after July 1, 2022, the Town will not accept the partial payment in that situation and that the bill must be paid in full or the water will be disconnected. Commissioner Bradley seconded the Motion. The vote was unanimous and the Chair voted Aye. Then Commissioner Bradley made the Motion that there would be no extensions past the due date for the water bill. Commissioner Hooper seconded the Motion. The vote was unanimous and the Chair voted Aye.

5. Age Friendly Community – Commissioner Bradley

Commissioner Bradley spoke about the Age Friendly Task Force. She will send the Application to the Town Attorney Steve Cox, who shall review the Application and advise the President.

New Business

1. Paving of Town Streets

Commissioner President Phippin advised about the three (3) proposals that had been received concerning various paving issues in the Town. They were from Bozman, Mike Houck, Construction, LLC, and another that was a mistake. There were mistakes made in the proposals, therefore they will be advertised and the proposal will be put out for a public bid.

2. Work Trailer – Clyde Church

Clyde Church advised the Commissioners that we missed the bidding to buy the Sharptown Ambulance. He advised that they have re-thought the problem. He said that they are not thinking about a trailer and that they looked at Arising Industries, LLC and found one that they could fix up to their requirements and then use. The quote was for \$6,800. It is 7' tall, 13' long and 6' wide. It would be insured by the truck that pulls it. It was decided that Clyde would get three (3) bids for such a trailer.

3. Exterior of Public Works Building – Clyde Church

Clyde then brought up the subject of the Public Works Building at 208 North Main Street. He had a proposal from Mallard Exteriors for various amount of money for different sorts of work. After some discussion, Commissioner Hooper moved that the Town accept the Mallard Exteriors proposal for the work on the 3rd Story Roof Repair over the entrance door for \$1,600 and the proposal for the work on the 2nd Story siding/roof repair on the Church Parking Lot side for \$3,100. Commissioner Bradley seconded the Motion. The vote was unanimous and the Chair voted Aye.

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4. Painting of Public Works Building – Clyde Church

Clyde then brought up the proposal from Integrity Property Maintenance Services, LLC that quotes the painting 32 shutters, 3 entryway doors, and 2 garage doors for \$800. It is only for labor only and does not include paint. After some discussion, Commissioner Hooper made a Motion to accept the proposal at \$800 and add an additional \$200 for paint. Commissioner Bradley seconded the Motion. The vote was unanimous and the Chair voted Aye.

5. Truck Tires – Clyde Church

Clyde advised that Jerry's truck needs 4 new tires at a cost of approximately \$600. After some discussion, Commissioner Bradley made a Motion to buy the new tires at approximately \$600. Commissioner Hooper seconded the Motion. The vote was unanimous and the Chair voted Aye.

Public Comment

1. Ken Pick advised that the first meeting of the Recreation Committee will be held on Friday, May 20, 2022 at 6:30 p.m. in the Town Hall. He indicated that that there were about 12 to 14 people interested in being on the Committee.
2. A member of the audience made a suggestion about Code Enforcement. His thought was that whoever was the Inspector should not do any work on the property that he or she had inspected.

Checks

A Motion was made by Commissioner Hooper and seconded by Commissioner Bradley to approve the checks. The Motion was passed unanimously and the Chair voted Aye.

Good of the Order

1. Commissioner Handy advised that Mrs. Kelsey Maddox had attended the previous meeting and was quite upset at the words spoken by Commissioner Sebald and that nothing was said to him about it. Commissioner Sebald, who was still participating in the Meeting, advised that he will apologize for the tone and words to the Commissioners and to the public when he is next present at a Commissioners' Meeting. Mrs. Maddox was present tonight at 6:00 p.m., but left when she learned that the Commissioners' Meeting was not going to start until 7:00 p.m. and that a Budget Workshop would be held at 6:00 p.m.

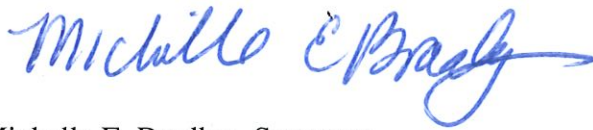
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2. It was agreed that Commissioner Handy will take the place of Commissioner Hooper on the Planning Commission. There will be a resolution to that effect at the next Commissioners' Meeting.

Adjournment

A Motion was made by Commissioner Hooper and seconded by Commissioner Bradley to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 8:55 p.m.

Respectfully Submitted,



Michelle E. Bradley, Secretary