

**Commissioners of Hebron
100 North Main Street
Post Office Box 299
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on
Wednesday, April 20, 2022**

Call to Order

The Meeting was called to order at 6:00 p.m. by Commissioner President Amelia A. Handy, with Commissioners Chester M. Sebald, Colby B. Phippin, Michelle E. Bradley, and David L. Hooper present. The Pledge of Allegiance to the Flag was recited by all who were in attendance.

Agenda

Commissioner Hooper made a Motion to approve the Agenda which was seconded by Commissioner Bradley. The vote was unanimous and the Chair voted Aye.

Minutes

The Minutes of the April 6, 2022 meeting were reviewed. Commissioner Phippin made a Motion to approve the Minutes which was seconded by Commissioner Sebald. The vote was unanimous and the Chair voted Aye.

Police Report

Deputy Handy related the police report which were the calls for service in March. He listed various calls. He advised that the weather is getting better so there will be more 4-wheelers and scooters. They are addressing complaints, among of which are people driving passing school busses when the bus was picking up children.

Building Permits

Building Permit #1298 was for Joseph Glardon at 202 West Church Street for fencing. After some discussion, Commissioner Sebald made a Motion to approve the Minutes which was seconded by Commissioner Hooper. The vote was unanimous and the Chair voted Aye.

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Building Permit #1299 was for Michael Mills at 111 East Church Street for solar panels. After some discussion, Commissioner Sebald made a Motion to approve the Minutes which was seconded by Commissioner Bradley. The vote was unanimous and the Chair voted Aye.

Building Permit #1300 was for Robert Knechtel at 117 Chapel Branch Drive for solar panels. It was noted that the HOA for Chapel Branch had already approved it. After some discussion, Commissioner Hooper made a Motion to approve the Minutes which was seconded by Commissioner Sebald. The vote was unanimous and the Chair voted Aye.

Building Permit #1301 was for Ramona Wilson at 103 Bradley Street for a second story addition. After some discussion, Commissioner Sebald made a Motion to approve the Minutes which was seconded by Commissioner Hooper. The vote was unanimous and the Chair voted Aye.

Old Business

1. Water Tower Update

A. The Town Engineer Bob Rauch was present and provided the Commissioners with a rundown on the placement of the new Tower. He presented seven (7) options. He provided a map/plat with the placement of each of the options. His first choice was near the intersection of Levin Dashiell Road and Chestnut Tree Road. He advised that that was the most optimal placement of the Tower from an engineering standpoint. His second choice was an area that is in the County, just outside of the Town. He advised that $\frac{1}{4}$ acre could suffice, but that $\frac{1}{2}$ an acre would be better. He further advised that his firm would update the Budget and talk to the County. He also advised that it would help if the new Tower could tie the new water line into the current water line so as to make a continuous circle with the entire water line. He advised that he would investigate that and talk to the County about the availability of the second choice parcel, which is owned by the County. He will also talk to USDA to see if the funds are available to help with any part of the new Tower issues.

B. He then talked about the issues with the current water Tower. He advised that there is an urgency to getting the current Tower repaired before putting up the new Tower. He advised that he had met yesterday, Tuesday, April 19, 2022 and the process will involve draining the Tower, cleaning it, scraping it, and cleaning it. He advised that he estimated it to take 4 to 6 weeks. Clyde Church advised that Rural Water had advised not to use natural water. Southern Corrosion will get a 10,000 gallon take here, as a loaner, with a hot-tap and that TK Construction will set it up so that it will be ready to go. That will cost easy \$25,000 plus labor. He said that we needed to install a by-pass to we could provide chlorinated water under pressure. The estimated start time would be on June 16, 2022, which is the last day of school. TK Construction will try to have

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something to him and Bob Rauch. There are fire issues, such as a structural fire, that can be covered with tankers from various other fire departments. They are shooting for July or August for Southern Corrosion to be able to come in and do their work. Commissioner President Handy suggested that we may want a public hearing, perhaps in May, 2022, so that the people who live in Hebron will know about the situation and we can get the message out to not turn on water to water lawns or wash cars or things of that nature.

2. Code Enforcement

A discussion was had about code enforcement and various letters. Commissioner Hooper suggested that the Commissioners could send out a flyer to everyone about the Code Enforcement and Curb Appeal.

3. ARPA Discussion

A discussion was had about the ARPA Funds and that the Commissioners had had a Workshop, just prior to the Commissioners' Meeting. It was decided to prioritize the areas in which the funds were to be spent. The top priority was for storm water drainage and then the paving of streets. Commissioner Bradley pointed out that in the Town Hall there was no handicapped accessible bathroom. That was a possibility that we might spend some of the ARPA Funds for such a facility. Commissioner Phippin spoke about Highway User Funds. He indicated that Carl Anderton had posted various amounts for various Fiscal Years. He advised that he would

New Business

1. Façade Improvements Update

Steve Cox advised the Commissioners of his discussions with people at the State about the Agreement concerning the Façade Improvements Grant. After some discussion, Steve was advised to keep the discussion going, as opposed to just signing the Agreement and not talking to the State about it.

2. Barbara Street Ditches

There was some discussion as to who owned the ditches on Barbara Street. After some discussion, Steve Cox was authorized to have a Title Search done to determine the ownership.

3. Certificated of Deposit

There was some discussion as to the return on the CDs that are owned by the Town, especially the CDs that are coming up for renewal. After some discussion, Commissioner Hooper was authorized to investigate the matter and to see what rates can be had for the CDs.

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Public Comment

1. Bert Hatton advised that he had not had his trash picked up for 2 of the last 3 weeks. Commissioner Bradley advised that her can was left in the middle of where she parks. Town Clerk, Mindy J. Stafford, advised that there had been some sort of a poll in which 90% of the Town agreed to pay more for trash pickup. She also advised that the Supervisor of Chesapeake Waste had been behind the trash truck today.
2. Carol Wilkerson asked how to vote in the Town's Elections. She was advised that she needed to be a registered voter on the County Roles.
3. Ken Pick advised that he believed that there should be a standard can for trash collection.
4. Bert Hatton advised that if the trash collectors broke a handle off of the customer's trash can, that the trash collectors should pay for a new can.
5. A member of the audience asked about getting money for façade improvement and was told that there would be a contract for that purpose.
6. A member of the audience asked about when a tree would be taken down and was advised by Clyde Church that the tree was leaning onto Town property and that it was stable at the moment and would be taken down at some point but that it was not an emergency at this point.
7. A member of the audience was asking that Commissioner President Handy come to his house to look at some things.
4. Another member of the audience said that there was a tree in town that was leaning/falling into a fence and that it would wipe out the fence if it fell. Commissioner President Handy asked Clyde Church to look into it.

Checks

There was some discussion of the checks and Commissioner Bradley inquired about some of them. After that discussion Motion was made by Commissioner Phippin and seconded by Commissioner Sebald to approve the checks. The Motion was passed unanimously and the Chair voted Aye.

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Good of the Order

1. Commissioner President Handy talked about the issue that every week the Commissioners pay \$3.00 for a bag of ice for the various samples to be packed in to be sent for analysis. After some discussion, the consensus of the Commissioners was to buy an icemaker.
2. There was a discussion about the water bills and the time and expense that it took to prepare and mail the water bills. It was noted that previously the water bills had been sent by postcard. After some discussion, A Motion was made by Commissioner Hooper and seconded by Commissioner Sebald to send the water bills in postcard form. The Motion was passed unanimously and the Chair voted Aye. Commissioner Bradley inquired about having the option for paying for various things via credit card. There was some discussion, including that there were costs incurred to process the credit cards that would have to be paid in some form or another and the fact that the Commissioners had looked at the possibilities, but had declined to go forward with it. It was decided that some additional investigation could be made.
3. Commissioner President Handy advised that Clyde will be going to a Conference. She also advised that Shore Scan was in Town the other week and set up their machines and held a training session. She also advised of the Concert on April 30, 2022 and that tickets were on sale.
4. Ken Pick asked if tickets would be on sale at the Pet Parade. Commissioners Hooper and Bradley will organize that.
5. Commissioner Bradley reminded everyone about the Pet Parade. When asked she advised that no rabies shots were required.
6. Norman Hatton advised that he had lived in Hebron for 40 years and that Hebron was going down, in his estimation. He asked if there would be an ability to attract more businesses because the businesses in Town were fading away. He said that we needed more businesses but not like Waller Landing. He asked that when we got a new Water Tower, would the Commissioners replace all of the old galvanized pipe in the ground. He said that there were a lot of things to be addressed. Commissioner Sebald advised that we were trying to get businesses in, such as a pharmacy and a garage. Mr. Hatton advised that we did not need a big conglomeration such as Waller Landing. Another member of the audience spoke up and said that we did not need more people in Town, we needed industry. Commissioner Bradley advised that there were bio-fuel companies who might be able to take out the trees that had been cut down.

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7. Commissioner President Handy asked that when calling into the office that the Commissioner ask for Robin. She indicated that Melinda was cross training Robin and that she was dealing with Southern Corrosion and Bob Rauch. So if the Commissioners had something that needed to be done, call Robin in the office.

8. Commissioner Bradley was asking for the PA System for the Pet Parade. Commissioner President Handy advised that the one for the Easter Parade came from her church. There had been a mix up, so her church provided it. She advised that a new one had been ordered and it was supposed to be here on the Thursday before Easter and it wasn't here. She had been told that it was unavoidable that it did not get here. She advised that the new one was expected on Monday, so it should be here for the Pet Parade.

Adjournment

A Motion was made by Commissioner Sebald and seconded by Commissioner Hooper to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 8:00 p.m.

Respectfully Submitted,



Michelle E. Bradley, Secretary