

**Commissioners of Hebron
100 North Main Street
Post Office Box 299
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on
Wednesday, September 15, 2021**

Call to Order

The Meeting was called to order at 6:00 p.m. by Commissioner Amelia A. Handy, with Commissioner Chester M. Sebald, and Commissioner Michelle E. Bradley present. The Pledge of Allegiance to the Flag was recited by all who were in attendance.

Minutes

The Minutes of the August 18, 2021 meeting were reviewed. A Motion was made by Commissioner Sebald to approve the Minutes. Commissioner Bradley seconded the Motion. The vote was unanimous and the Chair voted Aye.

Police Report

The Police Report was presented by Melinda Stafford. She advised that Captain Tim Robinson stopped by yesterday and advised that today was Deputy Handy's day off, but that all was well in the Town of Hebron. Later on Deputy Handy did appear and advised that he and the other Deputies were planning to be more of a presence in Hebron.

Building Permits

There were no Building Permits to consider.

Old Business

1. Human Resources Manual Vote and Options

A discussion was held concerning the possibilities of using a TGM Template or using ADR to prepare a Manual. After the discussion, a Motion was made by Commissioner Bradley to use the TGM Template. Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted Aye.

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2. Shorescan Vote

A discussion was held about the Shorescan proposal to scan all of the printed material and store it electronically. After some discussion it was proposed by Commissioner Bradley to table the matter until Commissioners Dwyer and Phippin could be present. Thus, the matter was tabled. Melinda Stafford advised that the Town had been scanning materials dating back to 1988.

3. Hebron Community Day Planning

A discussion was held concerning the Hebron Community Day that is slated to take place on October 30, 2021. After much discussion, it was decided that Commissioner Bradley would be promoting what is on the Flyer that would be distributed and that was present at the Meeting. The Yard sale would be between 7:00 a.m. and 11:00 a.m. The Food Giveaway would be set up at 9:30 a.m. and would last until the food ran out. Trunk-or-Treat would be in the afternoon from maybe 3 or 4 pm to maybe 4 or 5 pm. Advertising could be done through the various churches in town. The Mobile Vax Unit (for both the Corona Virus and for the Flu Shot) would be set up next to the Town Hall. The Town and the Commissioners will not be sponsoring the Community Day, but would help promote it and help make space available. Melinda Stafford would probably be there the entire day.

4. Other Old Business – Chesapeake Waste Roll Offs

Steve Cox advised that Chesapeake Waste would charge \$320.00 for two (2) Roll Offs for the Town and would additionally charge whatever the tipping fee would be at the rate of \$75.00 per ton. Chesapeake Waste would provide them for either Saturday of October 16 or 23. They would be dropped off on the Friday before and picked up on the Monday afterwards. It was pointed out that when the last time Roll Offs were provided by the County, someone had to be present all of the time to make sure that the items were actually put into the Roll Offs and generally police the area. After some discussion, a Motion was made by Commissioner Sebald to not have the Roll Offs. Commissioner Bradley seconded the Motion. The vote was unanimous and the Chair voted Aye.

New Business

1. Sponsor Hebron Lions Club?

The Hebron Lions Club has asked that the Commissioners if they wanted to sponsor their Car Show that is set for September 25, 2021. After a discussion, the concept was tabled and MS would get up with Commissioners Dwyer and Phippin for their input, in light of the Car Show that will be held on October 30, 2021.

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Other

1. LESMA Dinner on October 21, 2021

The Commissioners will be holding the October, 2021 LESMA Dinner at the Hebron Lions Club facilities. The Social Hour will start at 6:00 p.m. and dinner will start at 7:00 p.m.

A Motion was made by Commissioner Sebald and seconded by Commissioner Bradley to approve the checks. The Motion was passed unanimously and the Chair voted Aye.

Public Comment

1. Donna Baker asked about the status of the Landlord Licensing Ordinance. She was advised that it was still a work in progress and that it had not been passed as an Ordinance. She was also advised as to where to pick up v7 of the proposed Ordinance.
2. Nicole Kelley of 306 East Walnut Street advised of issues with neighbors' properties, including 104 Elm Street. She was advised of the status of the agreement with the County for them to provide inspectors to the Town and that it is foreseen that there will be a Memorandum of Understanding between the Town and the County.


Other

1. Commissioner Sebald initiated a discussion about a sign for the Town that would have spots on it for the Town to put up notifications of the various events, as they might occur in the Town. It was also suggested that we look into having a Banner for the Town.

Adjournment

A Motion was made by Commissioner Sebald and seconded by Commissioner Bradley to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 7:02 p.m.

Respectfully Submitted,



Colby B. Phippin, Secretary