

**Commissioners of Hebron
100 North Main Street
Post Office Box 299
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on
Wednesday, September 21, 2022**

Call to Order

The Meeting was called to order at 6:00 p.m. by Commissioner President Colby B. Phippin with Commissioner Chester M. Sebald, Commissioner Michelle E. Bradley, and Commissioner David L. Hooper present. The Pledge of Allegiance to the Flag was recited by all who were in attendance.

Agenda

Commissioner Bradley made a Motion to approve the Agenda which was seconded by Commissioner Hooper. The vote was unanimous and the Chair voted Aye.

Water Tower Reflection

Commissioner President Phippin thanked everyone who had helped and worked on the Water Tower Project. People put in long hours and got it done on time and on budget. It was the staff of the Town who made major efforts and did the work necessary to get the job done. He specifically thanked Jerry Kennedy, Clyde Church, Jimmy Jones, Mindy Stafford, and Robin Hill.

Minutes

The Minutes of the August 17, 2022 meeting were reviewed. Commissioner Hooper made a Motion to approve the Minutes which was seconded by Commissioner Sebald. The vote was unanimous and the Chair voted Aye.

Police Report

Deputy Handy read the statistics for August, 2022, which had various incidents. He talked about the 4-wheelers riding on Main Street and other issues. He has not been able to catch the main 4-wheelers. The Sheriff's Department's policy is that they will not chase the offenders. He will try alternative methods as well as bring it up to the Traffic Unit. That Unit is devoted this type of issue.

Building Permits

There were no Building Permits.

Old Business

2. Aging Communities – Commissioner Bradley

Commissioner Bradley advised that the Application has been submitted and that Commissioner President Phippin will be the contact person. Carol Zimmerman will act as the liaison with the Lion's Club, Commissioner President Phippin, and the citizens of the Town to get certified as an Age Friendly Community.

3. Train Depot Quotes – Commissioner Sebald

Commissioner Sebald advised that they received an estimate for a restroom at the Train Depot. It would be outside of the actual Depot and the siding would be board and batten siding. There would be a single door, heat, and a single motorized fan. There was also a quote for the Platform for a deck, ramp, and roof. It would be open on all four (4) sides. This was presented as a project to be paid for by using the ARPA Funds. Toni Dwyer raised the issue of how ARPA Funds are spent and what sort of audit trail there will be for the spending of those Funds. It was suggested that we need an Application and that we should track the spending of the Funds with the receipts for the items or labor purchased with the Funds. A decision was made that we needed to have a Workshop about the use of the ARPA Funds.

Clyde Church brought up the issues about running the water and sewer pipes to the new restroom. There is not any particular problem with the water because there is already a water line running to the Train Depot. However, there is not a sewer line running to the Depot. There will have to be a sewer line extended from a manhole and it will be a TK Construction job because the job is beyond the Town's ability. There should be a septic tank that will have to be found and taken out. Various bushes and the Air Conditioning Unit will also have to be taken out and put back later. TK can tun the pipes, but MDE will have to approve the project. Whatever is found will have to be removed or filled and compacted or both.

4. Chestnut Street Issues – Commissioner President Phippin

Commissioner President Phippin advised that there are issues with a resident on Chestnut Street. The resident initially put up cinder blocks in a staggered pattern. Later he had filled in the spots that had no blocks and made it into a wall. Today the wall has been taken down and ~~it went~~ is back to the staggered pattern. It is a safety issue because of the proximity of the bricks to the street, not to mention also a possible insurance problem if there is an accident. There is a map that shows the street as 30 feet wide. Steve Cox will look into the issue of the street's width and how

Commissioners Regular Meeting Minutes of September 21, 2022

to locate the side lines. Commissioner President Phippin suggested that a solution could be to have the road surveyed and put up a curb and gutter.

5. Memorial Garden

The License Agreement is all signed and work can begin. Commissioner Sebald advised that he needs volunteers. He has talked to a woman who has been a horticulturist for 30 years and she will suggest the proper flowers and other foliage for the Garden. He will talk to the Director of the American Legion who will get some volunteers and also ask for County to donate an old bench, which he will then sand and paint.

6. Code Enforcement – Commissioner President Phippin and Town Attorney Steve Cox

Commissioner President Phippin passed around the ad for a Code Enforcement Officer that Town Attorney Steve Cox had revised. Commissioner Bradley made a Motion to approve the ad as changed. Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted Aye.

7. Façade Improvement Application & Workshop held prior to the Meeting

Commissioner President Phippin advised about the Workshop on the Façade Improvement Application that had been held prior to the Commissioners Regular Meeting. Progress has been made, but more was needed and another Workshop will be held.

8. Curb Appeal Ordinance

Commissioner President Phippin advised that he had a meeting with John Holston, the President of the Planning Commission. Commissioner President Phippin advised that they had discussed what he had learned and discovered about the Ordinance and ways to improve it. It will be referred to the Planning Commission.

9. MML Reminder

The MML Annual Fall Meeting will be in Annapolis on October 9 – 11, 2022. Commissioner President Phippin advised that he could not attend, but to let him know if anyone is interested. Commissioner Handy will be attending.

New Business

3. Gift Card – Commissioner President Phippin

There was a discussion about Eugene L. Lowe, III, known to all as Geno, and the help he had given the Town during the time when the Town's Water Tower was undergoing repairs. He had allowed the Fire Department to fill up their trucks from his irrigation system. He is a second source of water for the Fire Department. Commissioner Hooper made a Motion to give him a

Commissioners Regular Meeting Minutes of September 21, 2022

\$100.00 VISA Gift card for his help. Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted Aye.

Old Business

1. Military Banner – Commissioner Sebald

Commissioner Sebald advised that Gardner Sign could produce the Banners for \$125.00. The plan is for people of the Town to go to Gardner Sign and pay them for the Banner. Then the Banners will go to the American Legion. The Banners will honor members of the Military and First Responders, living and dead and would hang from Memorial Day to Veterans' Day. The Brackets for the Banners cost \$100.00 per pair from Gardner Sign. After more discussion, it was decided that the Commissioners would step away from the event and that the American Legion would take over.

New Business

1. Town Jackets

There was a discussion concerning getting Jackets with the Town logo on them for the Elected Officials and staff of the Town. It was suggested that we look at lightweight Columbia Jackets.

2. Ambulance – Commissioner President Phippin

Commissioner President Phippin advised that the Fire Department has an Ambulance for sale and were asking \$20,000.00 for it, but they were willing to sell it to the Commissioners for \$10,000.00. We will need to change the lights to amber and otherwise outfit it for use by the Public Works Department. Commissioner Hooper made a Motion to buy the ambulance for \$10,000.00. Commissioner Bradley seconded the Motion. The vote was unanimous and the Chair voted Aye.

4. Howard Street Parking – Commissioner President Phippin

Commissioner President Phippin advised that it had come to the attention of the Town that there are a lot of parked cars on both sides of Howard Street making driving difficult and potentially blocking emergency vehicles. When it snows and the cars are parked on both sides of the street, it is impossible to plow the street. It was suggested that No Parking signs could go on either side or both sides of the street. It was also proposed that the Commissioners could invite all of the residents on both sides of the street to attend a meeting to figure out how to handle the situation.

Commissioners Regular Meeting Minutes of September 21, 2022

Old Business

10. Commissioner Hooper advised that he is still working with the State Highway Administration about the traffic on Lillian and Main Streets and a light on Route 50.

Public Comment

1. David Beach

David Beach angrily complained that Town Attorney Steve Cox had held up the deeds from his Father's Estate for eight (8) months and demanded that a bill be paid that was not yet due. He asked Steve if he had done just that and Steve said no. He insisted that Steve did just that and then left the Meeting after he was finished talking. Steve then advised the Commissioners and everyone who was in attendance what he knew of the matter, which was that he had no idea what David was talking about. -Steve advised that the first time he heard about the deeds was when the attorney for the Estate contacted him in August to stamp the deeds prior to recording, which he did.

2. Ken Pick

Ken Pick advised that the Rec Commission set movie night to be Saturday, October 1, 2022. It will be Cloudy with a Chance of Meatballs 2. Community Day will be Saturday, October 29, 2022.

3. Toni Dwyer

Toni Dwyer congratulated Commissioner Bradley on her service as a Town Commissioner.

4. Commissioner Bradley

Commissioner Bradley advised that this meeting was her last official involvement with the Town. She will be moving to Salisbury. Commissioner President Phippin advised that the Town would be accepting applications/letters for the open Commissioner's seat. Because she is resigning her seat, due to her relocation, her name will not be added to the signature cards at Hebron Savings Bank for the Hebron accounts.

Checks

Commissioner Hooper made a Motion to approve the checks. Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted Aye.

Other

Commissioners Regular Meeting Minutes of September 21, 2022

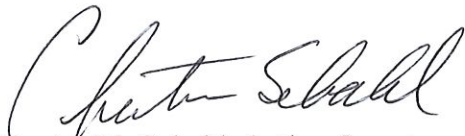
Clyde Church advised that there is a water leak at the and the water going to the School will have to be shut down in order to fix it. It is a 4" valve issue and we will need to either fix it or replace it. October 21, 2022 will be the day to shut the water service down and make the repair- and TK Construction will be the company to make the fix/replacement. The situation involves a 6" pipe to a 4" pipe and a 4" gate valve. They will have to shut down the School and St. Giles for approximately six (6) hours.

Clyde also advised that both service trucks need to be serviced and one of them needs four (4) new tires.

Adjournment

A Motion was made by Commissioner Hooper and seconded by Commissioner Sebald to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 8:12 p.m.

Respectfully Submitted,



Chester M. Sebald, Acting Secretary