

**Commissioners of Hebron
100 North Main Street
Post Office Box 299
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on
Wednesday, May 17, 2023**

Call to Order

The Meeting was called to order at 6:00 p.m. by Commissioner President Colby B. Phippin, with Commissioners Amelia A. Handy, Chester M. Sebald, and Kenneth L. Pick present. The Pledge of Allegiance to the Flag was recited by all who were in attendance.

Agenda

Commissioner Handy made a Motion to approve the Agenda which was seconded by Commissioner Pick. The vote was unanimous and the Chair voted Aye.

Minutes

The Minutes of the May 3, 2023 meeting were reviewed. A Motion was made by Commissioner Handy to approve the Minutes. Commissioner Pick seconded the Motion. The vote was unanimous and the Chair voted Aye.

The Minutes of the May 8, 2023 meeting were reviewed. A Motion was made by Commissioner Pick to approve the Minutes. Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted Aye.

Police Report

There was no Police Report.

Treasurer's Report

Amy Brant was present at the Budget Workshop that had been held from 5-6 p.m. and left prior to this Regular Meeting. Commissioner President Phippin recapped what had been discussed at the Budget Workshop.

Building Permits

Building Permit # 1322 was for Eli Wooten at 405 Peachtree Court for the relocation of the driveway. Clyde Church of the Public Works Department advised that there would be a 2'x2'x2' box of concrete for the water and sewer connection. After some discussion, Commissioner Handy made a Motion to approve the Building Permit with the condition that the existing driveway be removed and that Clyde will inspect the water and sewer connection before it is covered. Commissioner Pick seconded the Motion. The vote was unanimous and the Chair voted Aye.

Old Business

1. Laptop Quotes

Commissioner President Phippin discussed the possibility of getting each Commissioner laptop computers for their use as a Commissioner. The quote for Shop Dynabook for five (5) laptops was \$6,975. The other quote from Inacom was for \$5,040. It was noted that tablets would be higher than the laptops. It was mentioned that possible purposes for the laptops would be to see things that otherwise may appear on a screen and the fact that VPNs could be used as a security measure. Commissioner Handy said that she thought that there were better things on which to spend the money. Commissioner President Phippin advised that he agreed with that idea. Commissioner Pick indicated that he felt the matter should be tabled and to wait until after we see the Budget. The matter was left like that.

2. Banners

Commissioner Sebald advised that he is in the second round of pricing banners and that they would be slightly higher than previous quotes. He suggested four (4) Banners - one (1) for each entrance to the Town. The Banners will cost \$110 each and will say "Welcome to Hebron" with the American Flag on them. Commissioner Pick made a Motion to spend \$440 of ARPA Funds and get four (4) Banners. Commissioner Handy seconded the Motion. The vote was unanimous and the Chair voted Aye.

3. 208 Quotes

Clyde Church advised that there are three (3) quotes for finishing the Public Works Building at 208 North Main Street. They are:

Elliott Kinnaman	\$35,182
4M Mechanical	\$39,990
Bob's Siding and Roofing	\$48,225

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He advised that he felt that all of the quotes were reasonable. He also said that 4M Mechanical is a local company and that they are throwing in a 300k BTU Heater that they would install. It would be our responsibility to contact Taylor Oil to get the propane and run that line. He pointed out that we had purchased the building in April 2020 and since then have installed a Beam and Gates. After some discussion, Commissioner Handy made a Motion that we accept the 4M Mechanical Bid and pay them at the rate of 50%, 25%, and a final payment of 25% and use ARPA Funds. Commissioner Pick seconded the Motion. The vote was unanimous and the Chair voted Aye. Clyde checked with 4M Mechanical and they agreed to the change of the timing of the payments in their Bid.

New Business

1. Larmore Subdivision

Commissioner President Phippin advised that the Commissioners now have the Larmore Subdivision Plat to review and that the Planning Commission had already approved it. Commissioner Handy made a Motion to approve that Plat. Commissioner Pick seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

2. Subdivision Regulations

Commissioner President Phippin said that Doug Jones, a local surveyor, told him that Hebron is the only governmental entity that has the Planning Commission review the subdivision applications. He said that Hebron is also the only governmental entity that does not charge a Review Fee. Town Attorney Steve Cox advised that all of that is something that the Planning Commission could review. He also said that the reason for all of that may be due to Hebron's practice of having a distinction between Major and Minor Subdivision.

Other

1. Clyde Church advised that he had received Southern Corrosion's Annual Report about our Water Tower. He indicated that there were no issues with our Water Tower.

New Business

3. Carnival Volunteering

Commissioner President Phippin suggested that all of the Commissioners might want to volunteer for the Carnival. He said that he will come up with a calendar for signups. He said that it might be nice to have a presence of the Commissioners at the Carnival.

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4. ARPA Application

Commissioner President Phippin said that Ruth Via, a Town resident, had put in an application for ARPA Funds for a new roof on her own house. The cost would be \$11,500 and he has not talked to John O'Connor about it. Commissioner Sebald asked if we can use ARPA Funds for residents and Commissioner President Phippin advised that he would review the issue with John O'Connor. Commissioner Pick made a Motion to approve the request if John O'Connor approved it. Commissioner Handy seconded the Motion. Thereafter a discussion took place concerning the issues. Town Attorney Steve Cox suggested that before any such Motion was passed we might want to look at eligibility issues and the size of the project and if there might be some sort of Owner matching requirement. Commissioner Handy suggested that it might be helpful if we can use the Façade Funds. As the discussion wound down, Commissioner Pick withdrew his Motion, with the approval of Commissioner Handy and the other members of the Commissioners.

Checks

Commissioner Handy made a Motion to approve the checks, which was seconded by Commissioner Sebald. The Motion was passed unanimously and the Chair voted Aye.

Public Comment

1. Dawn Ramsey, a Town Resident, inquired about road repairs. Commissioner President Phippin advised that the repairs should start at the end of June or the beginning of July.
2. Dawn Ramsey inquired about the trash survey. Commissioner President Phippin advised that it could be sent with the next water bills or could be sent separately.
3. Dawn Ramsey asked who is the new Code Enforcement Officer. Commissioner President Phippin advised that it is Jonah Long.
4. Dawn Ramsey asked about speed bumps. Commissioner President Phippin advised that we may have more money in that Budget Line Item so we may be able to do it sooner. He indicated that perhaps the streets that will receive the bumps are Chestnut Street, Chestnut Tree Road, and Walnut Street, but additional discussion will need to be had.
5. Dawn Ramsey asked about the lagoons and if we would have more ponds. Commissioner President Phippin advised that it is only an idea at this time and it is not in the foreseeable future.

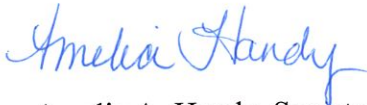
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6. Dawn Ramsey asked about the new water tower. Commissioner President Phippin advised that it has been in the works for a long time. He said that Hebron got the grant, but then Covid happened and prices skyrocketed.
7. Commissioner Pick talked about Oz Fest and how it was a great day and very successful. Money was raised from various sources such as selling t-shirts, and baked goods, and a scholarship.
8. Commissioner President Phippin advised that we received a thank you note from the Fire Department for the \$1,500 Fireworks Donation.
9. Commissioner Sebald advised that he wanted to thank Clyde and Jimmie of the Public Works Department for smoothing out the topsoil at the Memorial Garden and cleaning up the area at the Water Tower.

Adjournment

A Motion was made by Commissioner Handy and seconded by Commissioner Pick to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 7:07 p.m.

Respectfully Submitted,



Amelia A. Handy, Secretary