

**Commissioners of Hebron
Regular Meeting**

**AGENDA
AUGUST 16, 2023**

4:00 p.m. Closed meeting
General Provisions Article § 3-305(b):
(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals

5:00 p.m. Façade Improvement Workshop

6:00 p.m. Call to Order
The Pledge of Allegiance
Approval of Agenda

Minutes: 08/02/2023

Treasurer's Report: July 2023 Report, Credit Cards

Police Reports: Wicomico County Sheriff's Office

Building Permits: N/A

Old Business:

1. Trina Street Properties
2. Façade Improvement Grant
3. 208 stairs update
4. Hebron Train Depot

New Business:

1. RFP for Street Sweeping Services

Approval of Checks:

Commissioner Checks: #18954-18958, #18959-18967

Sewer Checks: #7374-7378, #7379-7383

ARPA Checks: #1011-1012, #1013-1014, #1015

PNC Purchases: N/A

Public Comment

Adjournment

Agenda subject to change

**Commissioners of Hebron
100 North Main Street
Post Office Box 299
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on
Wednesday, August 2, 2023**

Call to Order

The Meeting was called to order at 6:00 p.m. by Commissioner President Colby B. Phippin, with Commissioners Chester M. Sebald, Kenneth L. Pick, and David L. Hooper present. The Pledge of Allegiance to the Flag was recited by all who were in attendance.

Agenda

Commissioner Pick made a Motion to approve the Agenda, which was seconded by Commissioner Sebald. The vote was unanimous and the Chair voted Aye.

Minutes

The Minutes of the July 19, 2023 meeting were reviewed. A Motion was made by Commissioner Sebald to approve the Minutes. Commissioner Pick seconded the Motion. The vote was unanimous and the Chair voted Aye.

Treasurer's Report

There was no Treasurer's Report.

Police Report

There was no Police Report.

Building Permits

Building Permit # 1330 was for Ricky Phillips for an 8' x 10' storage shed at 206 East Church Street. It is brand new, has already been delivered to the property, and has been set. After some discussion, Commissioner Sebald made a Motion to approve the Permit, subject to a visual inspection of the setbacks. Commissioner Hooper seconded the Motion. The vote was unanimous and the Chair voted Aye.

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Building Permit # 1329 was for Jacob Estep to widen his driveway by 5' of paving at 107 Howard Street. After some discussion, Commissioner Pick made a Motion to approve the Permit. Commissioner Hooper seconded the Motion. The vote was unanimous and the Chair voted Aye.

Old Business

There was no Old Business.

New Business

1. Wastewater Operator Certification Class

Clyde Church, of the Public Works Department, wants Jimmy to take the same class that he took at Del Tech. He said that it is the fastest way to get the necessary credentials to be able to take the test. It is a once-a-week class over four (4) months and Jimmy will have leave early on class days. The class costs \$750.00 for all books and instructional materials. He asked that the Commissioners pay Jimmy for taking the class and the class itself and allow him to drive the Hebron Truck to and from class. After some discussion, Commissioner Hooper made a Motion that the Commissioners pay the \$750 for the class, pay Jimmy for his time to take the class, and allow Jimmy to take the Town Truck to and from the class. Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted Aye.

2. Culver Street Paving

A representative of Mike Houck Construction was present and Commissioner President Phippin thanked him for paving the streets. Mr. Houck presented a proposal for Culver Street. Commissioner Hooper said that he thought that there should be sealed bids for such a project. Commissioner President Phippin indicated that we should talk to the Engineer about that when it is paved so it does not infringe on other people's property. Clyde said that we should get someone to look at the intersection of Smith/Bradley Streets. After further discussion, Commissioner Hooper made a Motion that we get surveys done first and then get estimates for both fixing it as is and fixing it and widening it at the same time. Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted Aye.

3. Request to Annex

Commissioner President Phippin advised that Daryl Russell made a request that the Town annex the property owned by him at 8206 Old Railroad Road. There was a discussion, during which it was discovered that the property was not contiguous with the Town limits, among other things. Commissioner Hooper made a Motion to deny the proposed annexation. Commissioner Pick seconded the Motion. The vote was unanimous and the Chair voted Aye.

4. 208 Additional Costs

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It was reported that 4M Construction said that they are adding \$1,000 more to their bid to do the work at the Public Works Building, thus making their bid the largest. Commissioner Hooper indicated that the main issue is with the steps and that he wants to meet with 4M. He said that perhaps we could get the County Building Inspector to look at the project to make sure it is being done correctly and avoiding having to do it a second time. After some discussion, Commissioner Hooper made a Motion to call the County Building Inspector to look at the project. Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted Aye.

5. Trina Street Properties

Curt Thompson brought in a letter dated January 30, 1989 written by Town Attorney Steve Cox indicating that the Commissioners were agreeable to extending the sewer lines to the Trina St. properties. Specifically, Block D, Lots 6 & 7 on the Hebron Manor Plat as recorded among the Land Records of Wicomico County, Maryland at Liber 680, Folio 36 and Liber 725, Folio 412. The letter also indicated that the extension would happen when the area had improved. It last said that hookup fees and the connection to the sewer would be at the expense of the owners of the lots. There was a discussion about whether there were EDUs available for those two (2) lots. Steve advised that once the sewer was put in, all platted lots regardless of whether they were improved or not were counted in the total number of EDUs. It was left that the Commissioners would investigate the number of available EDUs.

6. ARPA Application

Commissioner President Phippin reviewed an ARPA Application that was received from the Hebron Heat, a soccer team coached by Joe White that uses the Lion's Club field. They are asking for soccer goals and other equipment. They are requesting \$6,329 for soccer goals and other equipment. Commissioner Pick mentioned that the team is trying to get more kids from Hebron involved. It was decided that we will contact the Lion's Club and wait until they get back to us. We will also send the application to John O'Connor for his review.

Checks

Commissioner Hooper made a Motion to approve the checks. Commissioner Sebald seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

Public Comment

1. John Cannon, the President of the Wicomico County Council, was present and spoke on a number of topics.

A. The County Water & Sewer Master Plan is on a hiatus.

B. There will be an additional \$290,000 allocated to each fire department in the County.

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C. He is hoping to get broadband to the west side of the County, but it may take a year or a year and a half to get it done.

D. The County Council is meeting with their attorneys regarding the State law regarding cannabis. The State will announce its plan on January 24, 2024.

2 Julie Jones asked about the Façade Grants. She was advised that Town Attorney Steve Cox will have it for the Commissioners to review by the next meeting.

Adjournment

A Motion was made by Commissioner Pick and seconded by Commissioner Hooper to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 7:06 p.m.

Respectfully Submitted,



Amelia A. Handy, Secretary