

**Commissioners of Hebron  
100 North Main Street  
Post Office Box 299  
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on  
Wednesday, June 1, 2022**

**Call to Order**

The Meeting was called to order at 6:00 p.m. by Commissioner President Colby B. Phippin with Commissioners Amelia A. Handy, Chester M. Sebald, Michelle E. Bradley, and David L. Hooper present. The Pledge of Allegiance to the Flag was recited by all who were in attendance.

**Agenda**

Commissioner Hooper made a Motion to approve the Agenda which was seconded by Commissioner Sebald. The vote was unanimous and the Chair voted Aye.

**Minutes**

The Minutes of the May 18, 2022 meeting were reviewed. Commissioner Sebald made a Motion to approve the Minutes which was seconded by Commissioner Hooper. The vote was unanimous and the Chair voted Aye.

**Police Report**

There was no Police Report.

**Building Permits**

There were no Building Permits.

**Old Business**

## Commissioners Regular Meeting Minutes of June 1, 2022

### 1. Adoption of Wicomico County Hazard Mitigation & Resilience Plan

The Wicomico County Hazard Mitigation & Resilience Plan was considered. After some discussion, Commissioner Bradley made a Motion to Adopt the Plan. Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted Aye.

### 2. Code Enforcement Letter Response – Steve Cox

There was a review of the Town Attorney's draft letter to Mike Pruitt regarding his property at 107 Barbara Avenue. After some discussion, Commissioner President Phippin signed the letters (one each to both Mike Pruitt and his wife because they both own the property) and Town Attorney Steve Cox will have the letters hand delivered.

### 3. Façade Grant – Steve Cox

Steve Cox advised that all of the necessary paperwork had been submitted. Town Clerk, Melinda J. Stafford, advised that she had emailed the License Agreement to her contact and was waiting for the State to sign it and return a signed copy.

**Note:** There was no #4 item for Old Business on the Agenda.

### 5. Delmarva Power – Steve Cox

There was a discussion about putting up banners on the DP&L poles. Steve Cox advised as to the various documents from DP&L that he had reviewed. Mindy Stafford will be in contact with John Petito at DP&L. Commissioner Sebald advised that he had spoken with Donna Elwood. The goal is to have the Lions Club and the American Legion get the banners and put them up. The issue will then remain as to the liability of the Town because the Lions Club and the American Legion will be operating under the authority of the Commissioners because it would be the Commissioners who will be signing the agreement with DP&L.

### 6. Aging Communities Update – Steve Cox

Town Attorney Steve Cox advised that he had reviewed the application for the Age Friendly Community. Commissioner Bradley spoke about the Age Friendly Task Force. She advised that she needed a Resolution and a Proclamation. She had been in touch with Carol Zimmer who will assist with the Application. The Lions Club is also interested. There was a discussion on when and how to move forward. Commissioner Sebald made a motion to start the process and apply for Hebron to be an Age Friendly Community which was seconded by Commissioner Hooper. The vote was unanimous and the Chair voted Aye.

**Other**

A discussion was held about the Memorial Garden. Steve Cox advised that he would be requesting the providers of the Town's Workers' Comp Policy to provide the necessary information and the Certificate of Insurance that the State is requiring.

**Old Business**

7. Discussion about Budget

There was a discussion about the Budget for next year. It was decided that there would be a Budget Hearing on June 15, 2022 at 6:15 p.m. Some discussion was had about Chesapeake Waste and the trash collection. Commissioner President Phippin advised that he had talked with the head of Chesapeake Waste. The type and quality of most of the existing cans are a main source of collection problems. Chesapeake Waste can provide the cans at a cost to the residents or the residents can buy their own cans. At first there was no new draft of the Budget, but it came in during the meeting.

8. Water Tower

Clyde Church advised that the By-Pass had been started and should be done in less than two (2) weeks. The planning was for a full two (2) weeks, but it seems to be moving more quickly. The Temporary Tank has been installed and sanitized. Clyde advised that the Town would be going from a 300,000 gallon reserve to a 10,000 gallon reserve. The Fire Department has been advised and they will be using various tankers from various sources if a major structure fire should occur. It is estimated that the pumps will be running six (6) times as much as they had been running. Permits have been issued and Southern Corrosion is planning on being there the 3<sup>rd</sup> and 4<sup>th</sup> week. There was some discussion about lawn irrigation and swimming pools. It was decided to address those issues at a public meeting to be held later in the month.

9. Municipal Inspections

Mitchell Parks spoke about how he and John Parsons went around the Town and looked at various buildings. He advised that he would be available to help out when needed by the Town. Commissioner Sebald asked if the violations could be shared with the Commissioners and it was decided that they would not be reported directly to the Commissioners.

## Commissioners Regular Meeting Minutes of June 1, 2022

### New Business

#### 1. Fire Department Billing

The Hebron Fire Department is billed for the sewer fee, the Bay Restoration Fee, and the Front Footage Fee. They are asking for a waiver of the Front Footage Fee. After some discussion, Commissioner Sebald moved that \$514.21 be waived from the billing to the Hebron Fire Department, but that will not include the Bay Restoration Fee. Commissioner Bradley seconded the motion. The vote was unanimous and the Chair voted Aye. It was also discussed that we should send a check to the Hebron Fire Department as a donation.

#### 2. Storm Drain Failure – Clyde Church

Clyde advised the Commissioners that the concrete around a 4 foot pipe, which is a Stormwater Drain in Chapel Branch, is failing. It was suggested that the Chapel Branch HOA should be responsible. Clyde suggested that a video camera be sent into the pipe to see what is going on inside and he will get a price for that work.

### Public Comment

1. Commissioner Sebald advised that the garage in the old Fire House had the ceiling fixed with fire retention drywall. He asked if the business in there had a business license and it was unknown.

2. Commissioner Handy gave a presentation at the last LESMA Dinner in Hurlock. Her presentation was called “Worth It.” Everyone said that it was a very good presentation and that Commissioner Handy had done a great job. Evidently the Mayor of Salisbury, Jake Day, was supposed to have made a presentation, but he was out of town, so Commissioner Handy was asked to do it.

3. Commissioner Handy advised that the MML Conference was coming in a week. As of this meeting, there are to be 168 new people coming and 250 exhibitors.

4. It was announced that the Cake Place in Hebron will be more like a cake distribution center.

5. Commissioner Sebald explained the reason for his tone and the words that he used when he was at the May 4<sup>th</sup> meeting. He advised that he was tired, aggravated, and frustrated. He advised that it would never happen again. Town Clerk, Melinda J. Stafford, asked if everyone would stop

## **Commissioners Regular Meeting Minutes of June 1, 2022**

referring to the employees of Hebron as just staff as it can be demeaning. Commissioner Hooper advised that the Commissioners need to stay calm and agree to disagree. Commissioner President Phippin wants us all to work together. Commissioner Bradley advised that she just wants us all to be heard and that we need to be strength based with each other.

### **Adjournment**

A Motion was made by Commissioner Sebald and seconded by Commissioner Hooper to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 8:33 p.m.

Respectfully Submitted,

Michelle E. Bradley, Secretary