

**Commissioners of Hebron
100 North Main Street
Post Office Box 299
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on
Wednesday, October 5, 2022**

Call to Order

The Meeting was called to order at 6:00 p.m. by Commissioner President Colby B. Phippin with Commissioner Amelia A. Handy. Commissioner David L. Hooper was present by telephone. The Pledge of Allegiance to the Flag was recited by all who were in attendance. Commissioner Chester M. Sebald joined the Meeting thereafter.

Agenda

Commissioner Handy made a Motion to approve the Agenda which was seconded by Commissioner Sebald. The vote was unanimous and the Chair voted Aye.

Minutes

The Minutes of the September 21, 2022 meeting were reviewed. Commissioner Sebald made a Motion to approve the Minutes which was seconded by Commissioner Hooper. The vote was unanimous and the Chair voted Aye. It was agreed that Commissioner Sebald would sign the Minutes as Temporary Acting Secretary of the Commissioners.

Police Report

There was no Police Report.

Building Permits

Building Permit #1312 was for Colby Phippin at 600 Phillips Avenue for a 6'x10' Storage Shed. A County Permit will also be needed. After some discussion, Commissioner Sebald made a Motion to approve the Permit. Commissioner Handy seconded the Motion. Commissioner President Phippin recused himself from the matter. The vote was unanimous.

Building Permit #1313 was for Kenneth Abrams at 213 East Lillian Street for a 14'x24' Storage Shed. A County Permit will also be needed. After some discussion, Commissioner Handy

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made a Motion to approve the Permit. Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted Aye.

Building Permit #1314 was for St. Paul's United Methodist Church at 204 East Walnut Street for an 8' privacy fence to replace an existing chain link fence. After some discussion, it was decided that more information was needed to determine the exact location of the fence. President Phippin advised that he would talk to the Church. The matter was essentially tabled to await more information.

Building Permit #1315 was for Joseph Farmer at 104 Elm Street to demolish the house that was on the lot and to build a new house. This is the same as Building Permit #1311. A new floor plan was presented. The issue concerns the setbacks; the side setback is 15' and the width of the house and lot will not allow for that setback to be met. Several options were discussed, including getting a variance or shortening the width of the house. If the house is to be centered as is, on the lot, the setbacks on both sides would be 14-½'. As for the demolition of the current house, Commissioner Handy made a Motion to approve the demolition and Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted Aye. The Permit for the new house will be brought up at the next Meeting.

Old Business

1. Town Website – Commissioner Sebald

Commissioner Sebald advised that the Commissioners' Minutes are not being updated and should be updated within a day or two of their approval.

2. Ambulance and Sign Trailer – Commissioner President Phippin

Commissioner President Phippin advised that the ambulance was purchased and it is ready to get valves, fittings, and tools for it. Ultimately, the tools will be acquired gradually.

Commissioner President Phippin advised that the Sign Trailer was purchased. It has radar and various computer functions. The computer functions will be updated and then it will be ready to go.

3. Speeding on Lillian and Main Streets – Commissioner Hooper

Commissioner Hooper advised that the State will replace a speed limit sign and put in rumble strips near the School. The State will put a Radar device in Commissioner Hooper's yard from 7:00 a.m. to 9:00 a.m. on Thursday October 6, 2022 to begin a speed survey on Lillian Street. He will try to get more assistance from the State. The Town of Pittsville has speed boxes and it was suggested that perhaps Deputy Handy could look into the Commissioners acquiring some for use in the Town. There are three (3) streets that might have the placement of the boxes – Chestnut Street, Chestnut Tree Road, and Walnut Street.

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4. Closing Down Street Near The School

There was a discussion about the street closing near the School during the time of the replacement of the water valve. Clyde Church made it clear that there will be a lane for traffic that will remain open. Quotes for the work will be requested and TK Construction is scheduled to come out on October 21, 2022. Clyde Church will be working with the School to prepare for the October 21 date. It was suggested that a bulletin be put out, if possible, to describe what will be happening. It is thought that it will take only one (1) day and because Main Street is a State Road, there will have to be flaggers present. Clyde and Jimmy Jones will be the flaggers.

5. Rauch Survey – Commissioner President Phippin

Commissioner President Phippin passed around the Rauch Survey for the placement of the second Water Tower. The land in question does not belong to the Town, but the Wicomico County Council has authorized the land to be transferred to the Commissioners for no consideration. The land is in a Priority Funding Area. Commissioner Handy made a Motion to approve the Survey. Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted Aye.

New Business

1. Commissioner Vacancy – Commissioner President Phippin

There was a discussion concerning the vacancy in the Commissioners. Commissioner Michell E. Bradley moved out of Town (to Salisbury) and thus is no longer qualified to be a Commissioner. Commissioner President Phippin will post an ad and application for that position including a notice on Facebook and around Town. A decision will be made at the next Commissioners' Meeting, which will be on October 19, 2022. Ken Pick advised that he was interested in the position and wanted to apply, but that he is going to be out of town on that date.

2. Depot Parking and Other Projects

The Commissioners and the Bank could potentially get together to put in some millings on the area surrounding the Depot. If we get the millings, then Clyde and Jimmy could level them. Commissioner President Phippin advised that the millings were about the only thing that will produce the correct surface. Colby was going to call Ron Pagey about getting some millings. Evidently the City of Salisbury is producing millings on West College Avenue and it might be possible to get some from that project.

Old Business

6. Depot Funds for Bathroom and Landing

A discussion was had about using the ARPA Funds for the Bathroom and Landing at the Depot. We need to develop an Application and be able to track expenditures. We will check with

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the auditors to see if they can provide some guidance to us on these matters. We need to be careful of spending ARPA Fund and be aware of potentially of double dipping and benefitting things that are owned by the Town.

New Business

3. Training – Commissioner Hooper

Commissioner Hooper has developed a paper to try and get Robin up to speed on everything so that she and Melinda can each do everything, when necessary. He advised that this is about cross-training them, with both Robin and Melinda signing off when they are comfortably capable of doing the other person's jobs. He suggested that a week out of each month that they swap jobs. Commissioner Hooper was planning to send the sheet that he developed to Commissioner President Phippin.

Old Business

7. Drainage – Commissioner Sebald

Commissioner Sebald inquired about Drainage after the Engineers had come out. Commissioner President Phippin advised that it is about a \$4 Million job to fix and right now the new Water Tower and sewer issues take precedence. He advised that we will get to it and that our engineer, Rauch, has advised that we can do it in stages. We will need to get easements to make the changes and then maintenance easements. It was pointed out that we are getting complaints about Barbara Avenue and there appears to be a broken culvert. It is thought that the County might be able to assist us with the broken culvert. Mike Pruitt is putting in the second culvert for his lot.

New Business

10. Potholes

There was a discussion about the potholes around the Town. Mitchell Parks advised that there is a pothole in front of 304 Elm Street. Commissioner President Phippin and Clyde will get the various specifications so quotes can be sought. We are looking for repaving and not just cold patches.

Public Comment

1. Talana D. Watson

Talana D. Watson addressed the Commissioners and all who were in attendance. She is running for a seat on the Wicomico County Council for District 2. She presented a brief biography of herself.

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2. Ernie Davis

Ernie Davis addressed the Commissioners and all who were in attendance. He is running for a seat on the Wicomico County Executive. He talked about various things related to the County, and advised that one of the first things that he would do if elected is to get a Grant Proposal Writer for the County who would be available for all of the municipalities as well. He also spoke about getting County Water and Sewer systems, extending broadband to all parts of the County, implementing a county-wide EMS Program, and expanding the Airport. He also was the one who mentioned the possibility of getting millings from the project on West College Avenue.

3. Ken Pick

Ken Pick inquired about the status of putting an antenna on the Water Tower. He was advised that Verizon had been contacted.

4. Eddie Bratten

He advised that people should always come to the Commissioners' Meetings.

Checks

Commissioner Handy made a Motion to approve the checks. Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted Aye.

Adjournment

A Motion was made by Commissioner Handy and seconded by Commissioner Sebald to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 8:00 p.m.

Respectfully Submitted,



Chester M. Sebald, Acting Secretary