

**Commissioners of Hebron
100 North Main Street
Post Office Box 299
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on
Wednesday, November 2, 2022**

Call to Order

The Meeting was called to order at 6:00 p.m. by Commissioner President Colby B. Phippin, Commissioner Amelia A. Handy, and Commissioner Kenneth L. Pick were present. The Pledge of Allegiance to the Flag was recited by all who were in attendance.

Agenda

Commissioner Handy made a Motion to approve the Agenda, as amended which was seconded by Commissioner Pick. The vote was unanimous and the Chair voted Aye.

Commissioner Chester M. Sebald arrived at approximately 6:03 p.m.

Minutes

The Minutes of the October 19, 2022 meeting were reviewed. Commissioner Handy made a Motion to approve the Minutes, which was seconded by Commissioner Sebald. The vote was unanimous and the Chair voted Aye.

Police Report

Deputy Handy gave the Police Report for the Town and surrounding area. A question was asked about the stopping of a certain 4-wheeler. Deputy Handy advised that that particular 4-wheeler had been stopped, but it was not the one that has caused concern in Town.

Commissioner David L. Hooper arrived at approximately 6:06 p.m.

Building Permits

Building Permit #1313 was for Israel Walker at 205 East Lillian Street Road for a 10' x 16' shed. Commissioner President Phippin advised that he had verified the setbacks. After some

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discussion, Commissioner Hooper made a Motion to approve the Permit that was seconded by Commissioner Sebald. The vote was unanimous and the Chair voted Aye.

Old Business

1. Community Day Recap

Commissioner Sebald advised that there were 91 cars at the Car Show. That is the most that have ever been registered and even more that were not registered. The food was good, there were lots of people, and at least \$2,500 was raised for the Depot. Commissioner President Phippin advised that he would get a small piece that is needed for the cooker and that will work better for next year. Commissioner Handy advised that next year they will try to revamp the food giveaway, so as to involve the people who got the food with the rest of the people who attended. Commissioner President Phippin went on Delmarva Life on TV about Hebron's Community Day. Commissioner Pick advised that no one came to the movie because it was too cold, it had been a long day, and the kids were tired. Commissioner President Phippin thanked all who worked on the event for a successful Community Day.

2. Holiday Tree and Festivities

The November 26 date may be moved because the new Christmas Tree might not be here by then, however it should be here in the first week of December. Commissioner Pick advised that the new tree will be a pole with metal tubes that it will need anchors to stabilize it. Commissioner Sebald advised that there will be an open House at the Depot each weekend, from the weekend after Thanksgiving through the first weekend in January, 2023.

3. Commissioners' Proclamation – Municipal Government Works

Commissioner President Phippin read the proposed Proclamation. Commissioner Sebald made a Motion to approve the Proclamation that was seconded by Commissioner Handy. The vote was unanimous and the Chair voted Aye. Commissioner President Phippin asked when we could do an Open House. Commissioner Handy suggested at the next meeting, which will be November 16, 2022. Town Clerk Melinda J. Stafford advised that the Auditor will be in that day and at that meeting. It was also decided that we should send out postcards about the Open House.

4. Appointment of Members of the Board of Appeals (3)

The Commissioners considered the appointment of members to the Board of Appeals. Town Attorney Steve Cox advised that he had contacted Toni Dwyer, who was previously on the Board and that she had agreed to serve again. Commissioner Hooper made a Motion for Toni Dwyer to serve on the Board of Appeals that was seconded by Commissioner Sebald. The vote was unanimous and the Chair voted Aye. After some discussion, Deputy Handy agreed to serve on the Board. Commissioner Sebald made a Motion for Aaron Handy to serve on the Board of Appeals that was seconded by Commissioner Pick. The vote was unanimous and the Chair voted

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Aye. After more discussion, Eddie Bratten also agreed to serve on the Board of Appeals. Commissioner Sebald made a Motion for Edward L. Bratton, Jr. to serve on the Board of Appeals that was seconded by Commissioner Pick. The vote was unanimous and the Chair voted Aye.

5. Website Electronic Billing

The Commissioners discussed the possibility of setting up electronically billing and collecting payments for various charges, such as water and sewer billing and taxes. Commissioner Pick advised that he would look into it. Commissioner Hooper advised that he had met someone in Town who wanted to be sent a bill via email and sent an email that the bill is due. There was a discussion about credit card payments and an ACH method of payment. Commissioner President Phippin advised that he would ask Mindy to contact AccuFund to see if they have a module for such a thing and, if so, what the cost would be. It was agreed that Mindy and Commissioner Pick will talk to PNC Bank and Hebron Savings Bank about what it would take. The goal is to accomplish the process in 2023.

6. Town Garbage Contract/Renewal

There was a discussion about the Trash Collection Contract. Steve Cox passed out copies of the current contract. The Commissioners will review it and advise of their thoughts at the next meeting. A Motion was made by Commissioner Handy to put an Ad in the Daily Times for bids or proposals for a new Trash Collection Contract. Commissioner Pick seconded the Motion. The vote was unanimous and the Chair voted Aye.

Other

1. John Cannon was present and spoke to the Commissioners and members of the audience about the Wicomico County Council. He addressed the County's DAFT Ordinance, which completely banned DAFT containers, but the current ones are grandfathered in, therefore they can still stay where they are. John advised that it was seen as a Zoning Issue. Regarding the County Health Department, he advised that we are getting help from the State in the form of three (3) circuit riders to help with the well and septic systems in the County and do field inspections. There is still a search for a new head of the Health Department. The Commissioners thanked him for what the County has done for the Town of Hebron, particularly the land for the new Water Tower.

New Business

1. ARPA Consultant

Commissioner President Phippin advised that he and others met with a prospective ARPA Consultant and were impressed with him. His job would be to make sure that we spend the ARPA Funds correctly. His fees are \$100 per hour and \$31.50 per hour for administrative staff, if necessary, and those fees can be paid from the ARPA Funds. The general consensus was that he

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was very helpful and a contract was presented for consideration. Commissioner Handy moved to accept the contract, contingent on the Town Attorney approving the same. Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted aye.

At 7:02 p.m. a Motion was made by Commissioner Hooper to go into closed session to consider personnel matters. The Motion was seconded by Commissioner Handy. The vote was unanimous and the Chair voted aye.

At 7:55 p.m. the open meeting was back in session.

Other

2. After some discussion, Commissioner Hooper made a Motion that after Clyde Church's vacation and sick leave is exhausted, which is believed to be November 16, 2022, that the Commissioner pay him 90% of his regular salary, based on 40 hours per week, through January 8, 2023. The situation will be re-evaluated at the Meeting on January 4, 2023 if we then have enough information. It would include the payment for Health Insurance and deductions would be made for taxes and health insurance. Commissioner Pick seconded the Motion. The vote was unanimous and the Chair voted aye.

3. After some discussion, Commissioner Handy made a Motion that we pay Jimmy Jones's comp time for all current time banked to be included his next paycheck. Commissioner Hooper seconded the Motion. The vote was unanimous and the Chair voted aye.

4. After some discussion, Commissioner Sebald made a Motion that there shall be no more comp time and that overtime shall be paid in full as it accrues. Commissioner Hooper seconded the Motion. The vote was unanimous and the Chair voted aye.

Adjournment

A Motion was made by Commissioner Handy and seconded by Commissioner Hooper to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 8:07 p.m.

Respectfully Submitted,



Amelia A. Handy, Secretary