

**Commissioners of Hebron  
100 North Main Street  
Post Office Box 299  
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on  
Wednesday, November 1, 2023**

**Call to Order**

The Meeting was called to order at 6:00 p.m. by Commissioner Amelia A. Handy, with Commissioners Kenneth L. Pick and David L. Hooper present. The Pledge of Allegiance to the Flag was recited by all who were in attendance.

**Agenda**

Commissioner Pick made a Motion to approve the Agenda, which was seconded by Commissioner Hooper. The vote was unanimous and the Chair voted Aye.

**Minutes**

The Minutes of the September 20, 2023 meeting were reviewed. A Motion was made by Commissioner Hooper to approve the Minutes. Commissioner Pick seconded the Motion. The vote was unanimous and the Chair voted Aye.

**Treasure's Report**

Town Clerk, Melinda J. Stafford, advised of the following: The original amount allocated for the Public Works Building was \$48,000. The estimated amount left to pay 4M Mechanical for its work is \$10,000. Commissioner Hooper suggested not sending 4M Mechanical the remaining amount until the work has been done and inspected. The estimated amount left to pay Precision Exteriors is \$16,000, which will leave an estimated \$130.91 in the ARPA Public Works Building Improvement Projects. She then recommended that the excess monies be moved from the Town Hall ARPA Account to save the \$221,532.24 for the upcoming sewer plant replacement project now that MDE has approved the RFP documents. Commissioner Hooper indicated that there are some issues left to do, including some lights and switches. Commissioner Pick indicated that, as per Clyde Church of the Public Works Department, cameras are needed at the Water Tower. Commissioner Handy asked that updates and costs be provided for the next Meeting. Mindy advised that she would.

**Police Report**

There was no Police Report.

**Building Permits**

There were no Building Reports.

**Old Business**

1. Wastewater Treatment Plant RFP

Commissioner Present Colby B. Phippin arrived and assumed the Gavel.

The Request for Proposal was briefly discussed and it was noted that the only thing left to do is to insert the various dates. Commissioner Hooper made a Motion to contact the State and find out where to publish, on which dates to publish and how to approve the RFP. Commissioner Pick seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

2. Water Tower Land Update

Commissioner President Phippin advised that Pat O'Malley was okay with either an Easement or a Deed to Hebron for the portion of his land. Rauch and the County will be working it out. As for the Tower Funding, it is no longer available, so we will have to apply in January/February for a grant.

**New Business**

1. Façade Application – R. Via

Commissioner President Phippin advised that our consultant, John O'Connor, advised not to grant this Application. Commissioner President Phippin advised that Ruth Via does not live in the house and her daughter, Julie would need to be on the deed. Only the front portion of the roof will be covered in the grant and the Homeowner's Insurance policy will not cover the construction. Commissioner Hooper made a Motion to deny the Application. Commissioner Pick seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

2. Façade Application – R. Knechtel

Commissioner President Phippin advised that our consultant, John O'Connor, advised not to grant this Application. All the work that needs to be done is for the back of the house only. Commissioner Pick made a Motion to deny the Application because it was not on the façade of the

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house. Commissioner Hooper seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

### **3. ARPA Application – Nelson’s Church**

Commissioner President Phippin advised that John O’Connor advised that the Application needs a written quote and to select a vendor. After some discussion, Commissioner Pick made a Motion to give \$6,320.00 for the steeple repairs if John O’Connor approves. Commissioner Hooper seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

### **4. Holiday Closings**

Holiday closings for the Town Office were discussed. It was pointed out that November 23 and 24 and December 25 are State Holidays. A Motion was made by Commissioner Handy that the Town Office be closed November 23 and 24, 2023, December 25, 2023, and, if the employees have the time, December 22, 2023. Commissioner Hooper seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

### **5. Trash Contract**

Commissioner President Phippin suggested that the end of the current Trash Contract be moved to June 30, 2024 so as to align with our Fiscal Year. After some discussion, Commissioner Hooper made a Motion to extend the current contract with 423 pickups to June 30, 2024. Commissioner Handy seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

### **6. Municipal Government Works Month**

Commissioner Handy spoke about the most recent MML Convention that had been held in Annapolis. She advised that former Salisbury Mayor Jake Day had given a speech about homelessness. He also advised Commissioner Handy that Epoch would be funded. All in all, it was a good meeting, albeit not attended as well as the Convention in July in Ocean City.

## **Checks**

Commissioner Handy made a Motion to approve the checks. Commissioner Pick seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

## **Public Comment**

1. Burton Hatton advised that he wanted the trash pickup people to put the trash cans back and to put the tops back on his can. Commissioner President Phippin advised that if he is having problems, that he should call the Town Hall about them.

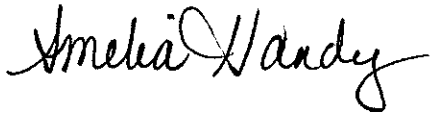
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2. Burton Hatton advised that the Train Depot has no handicapped access. He was advised that he should be talking to J.R. and Ken Abrams of the Train Depot people.

### Adjournment

A Motion was made by Commissioner Hooper and seconded by Commissioner Handy to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 7:33 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Amelia Handy".

Amelia A. Handy, Secretary